



**Records Change Form (RCF)**  
Required to change CAAM Manager Information

**New or Current Manager Information**

Full Name: \_\_\_\_\_  
*Last* *First* *M.I.*

Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

\_\_\_\_\_ *City* \_\_\_\_\_ *State* \_\_\_\_\_ *ZIP Code*

Home Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**New or Current Management Company Information**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Start Date: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Previous Management Company Information:**

Company Name: \_\_\_\_\_

**Termination**

Separation Date: \_\_\_\_\_

The information has been accurately completed to the best of my knowledge:

\_\_\_\_\_  
Signature Title Date

Please Print Name: \_\_\_\_\_